

PROPOSAL FORM FOR AGENDA ITEMS FOR SCRUTINY COMMITTEES					
<b>NAME OF SCRUTINY COMMITTEE</b>					
<b>DATE OF MEETING / TIMESCALE FOR CONSIDERATION</b>					
<b>TITLE OF REPORT</b>					
<b>P U R P O S E</b>	<b>1. Why is the report being proposed? (see also the checklist overleaf)</b>				
	<b>2. What issues are to be scrutinised?</b>				
	<b>3. Is it necessary/desirable for witnesses to attend e.g. lead members, officers/external experts?</b>				
	<b>4. What will the committee achieve by considering the report?</b>				
	<b>5. Score the topic from 0 – 4 on aims &amp; priorities and impact (see overleaf)*</b>	<table border="1"> <thead> <tr> <th><b>Aims &amp; Priorities</b></th> <th><b>Impact</b></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>	<b>Aims &amp; Priorities</b>	<b>Impact</b>	
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<b>ADDITIONAL COMMENTS</b>					
<b>REPORTING PATH – what is the next step? Are Scrutiny's recommendations to be reported elsewhere?</b>					
<b>AUTHOR</b>					

